



# Clallam Conservation District

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## MINUTES

### Regular Monthly Meeting October 3, 2006

### Minutes typed October 3, 2006 by Meghan Peacock

**Supervisors Present:** ALL - Bob Forde, Don Hatler, Nash Huber, Joe Murray, Ben Smith

**Associate Supervisors Present:** Walt Forsberg, Cathy Lucero

**Staff Present:** Joe Holtrop, District Manager; Janell Kiphart, Administrative Assistant; Jennifer Coyle-Bond, Meghan Peacock, Clea Rome, Conservation Planners; Laurie Yarnes, Engineering Technician

**Others present:** Jim Poffell, Natural Resource Conservation Service; Stu Trefry, Washington State Conservation Commission

Joe Murray called the meeting to order at 3:00 PM.

#### Approval of Minutes

Nash Huber moved to approve the minutes as corrected from the September 5, 2006 meeting. Bob Forde seconded. Motion approved.

## REPORTS

### Staff Reports

**Laurie Yarnes** – Three bids were submitted for construction of Phase 1-B of the Clallam-Cline Combo piping project. Bruch and Bruch Construction, Inc was awarded the bid.

On the Ecotrust Family Forest Fish Passage Program bridge project, Wilson Brothers Construction reduced their bid amount and agreed to take responsibility for construction and final inspection engineering. As of this point Wilson Brothers had finished all instream work and is ready to drive the pilings and place the bridge. A grant contract amendment with the Interagency Committee for Outdoor Recreation (IAC) is needed for the increased costs of this project.

Nash Huber moved to approve the amendment to the IAC grant contract for the FFFPP Ecotrust project. Don Hatler seconded. Motion approved.

**Jennifer Coyle-Bond** – Working with Meghan Peacock on contacting 125 farms that were identified as high priority during the farm inventory, determining which ones fit the Environmental Quality Incentives Program (EQIP), and planning for 24 horse and livestock workshops in the spring.

**Meghan Peacock** – Invited the Board to the award ceremony and farm tour on October 10<sup>th</sup> for Ken and Louise Sadilek in Clallam Bay. District staff nominated the Sadileks for the Conservation Farm of the Year award through Department of Ecology. The Sadileks were one of four farms in the state that received this recognition.

**Clea Rome** – Technical assistance to the City of Port Angeles and North Olympic Peninsula Building Association for writing a grant for stormwater and low impact development associated with the roads for the Future Builders residential development site. Clea also gave a presentation to the Future Builders class on how to make the project a Green Built site. The second Three Crabs workgroup meeting was held.

**Joe Holtrop** – Presented the Board with a quarterly report of accomplishments. Updated the Board that Bob Montgomery, Anchor Environmental, L.L.C, felt a perforated pipe was not desirable to use for the Aquifer

Recharge Project due to the difficulties of long-term maintenance. Instead the study will most likely focus on using abandoned ditches, ponds and drywells to test their feasibility for and effects on aquifer recharge.

**United States Department of Agriculture (USDA) Reports** – Jim Poffell reported that at the present time NRCS is unsure how much money will be available for the 2007 EQIP sign-up. Jim spent much of September doing year-end progress reports and attending meetings, as well as completing tree and shrub planting specifications for the John Willits Wetland Enhancement Incentives Program (WHIP) project.

#### **Treasurer's Report**

Bob Forde moved to approve the September financial report and approve for payment those checks described as 6079 to 6106 in the total amount of \$135,140.18. Don Hatler seconded. Motion approved.

**Announcements/Public Comment** – Walt Forsberg expressed that he was glad to see the Aquifer Recharge project was not going to use perforated pipe.

#### **OLD BUSINESS**

**National Fish and Wildlife Foundation Big River Revegetation Project Grant Contract** – Joe Holtrop reported that this grant is for revegetation and bank stabilization along the Big River in areas where knotweed has recently been eradicated. It was originally thought that an Interlocal Agreement could be drawn up with the Makah Tribe to use their crew for the revegetation work; however, they charge as much as 40% overhead. It now looks like personal services agreements with individual members of their summer crew will be the way to implement the project. Simply contracting the work out would be problematic due to the small and dispersed nature of the sites and difficult access.

Cathy Lucero, Clallam County Noxious Weed Board, spoke about the National Fish and Wildlife Foundation Big River Revegetation Project grant. She stressed the importance of this project in building a good relationship with landowners in that area, as well as educating them on revegetation of areas after knotweed eradication. She also mentioned that the local timber companies have offered to donate trees to the project and that the Makah Tribe has funding to perform follow-up maintenance on the revegetated areas for three years, primarily to control reed canarygrass.

Ben Smith moved to approve the National Fish and Wildlife Foundation Big River Revegetation Project grant contract. Bob Forde seconded. Motion approved.

**WACD Northwest Area Meeting and Resolutions** – Stu Trefry reported that the Northwest Area Meeting will be on October 25<sup>th</sup> in Pierce County. The annual state meeting is November 27 to 29 in Spokane, and is generally free for new supervisors to attend.

**Board Retreat and Long-Range Plan Update Planning** – Joe Holtrop asked the Board for feedback on what they would like to do for a retreat and long-range plan update. Don Halter envisioned the Board and Joe Holtrop meeting and then including the rest of the staff later. Ben Smith stressed the importance of including the staff to determine what their motivations and goals were. Joe Murray suggested meeting two days, closely together. The week of January 15-19 was tentatively scheduled for the retreat with a possible meeting location at the Pysht Tree Farm.

**EPA Grant Update – Small Project Stormwater BMP Manual** – Clea Rome updated the Board on the EPA Grant. This project involves working with the County Department of Community Development to develop educational materials (brochures, pamphlets, etc.) to distribute to homeowners that provides them with information on alternative stormwater practices. Clea had to get a one-year extension on this grant as it was originally thought that a Stormwater Ordinance would be completed and adopted by now. The educational materials will most likely be similar to a stormwater management best management practice manual for small-scale development.

#### **NEW BUSINESS**

**2007 District Elections** – Joe Holtrop requested that the Board think about dates for the upcoming spring elections. The Board suggested that a possible week for the elections is February 12 to 16. There was some discussion about the potential for the entire Board to be made up of residents from east of the Dungeness River. The elected position held by Joe Murray – the only current Supervisor from west of the Dungeness River – is up for election. Questions were posed to Stu Trefry about ways to ensure a Board makeup that is more representative of the entire district, such as dividing the district into two or three regions like the County Commissioner districts and as it was originally for the conservation district.

#### **Review of Official Actions of Meeting**

**The meeting was adjourned at 5:04 PM.**